

## Details of premises licence

For: Wm Morrison Supermarkets Plc



This document provides details of the premises licence issued to the stated premises and is not a licence itself.

**Licence number:** PREM/00759/007

**Premises the licence relates to:** Wm Morrison Supermarkets Plc, 69 Town Street, Horsforth, Leeds, LS18 5BP

**Date licence first effective:** 24<sup>th</sup> November 2005

**Date current version effective from:** 23<sup>rd</sup> September 2015

### Licensable activities authorised by the licence:

Sale by retail of alcohol

Monday to Saturday

08:00 - 23:00

Sunday

10:00 - 22:30

### Opening hours of the premises:

The hours of licensable activities for the premises are as above. There are no regulated opening hours for non-licensable activities.

### Premises licence holder(s):

Wm Morrison Supermarkets Plc, Hilmore House, Gain Lane, Bradford, West Yorkshire, BD3 7DL

### Designated premises supervisor:

Steven Peter Cantrill

### Access to the premises by children

Access to the premises by children is unrestricted

## Annex 1 – Mandatory Conditions

1. No supply of alcohol may be made under this licence
  - a. At a time when there is no designated premises supervisor in respect of the premises licence, or
  - b. At a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either -

- a. a holographic mark, or
  - b. an ultraviolet feature.
4. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of the condition set out in paragraph 1 of this condition -

- a. "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- b. "permitted price" is the price found by applying the formula  $P = D + (D \times V)$  where -
  - i. P is the permitted price,
  - ii. D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
  - iii. V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- c. "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
  - i. the holder of the premises licence,
  - ii. the designated premises supervisor (if any) in respect of such a licence, or
  - iii. the personal licence holder who makes or authorises a supply of alcohol under such a licence;
- d. "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
- e. "value added tax" mean value added tax charged in accordance with the Value Added Tax Act 1994.

Where the permitted price given by Paragraph (b) of paragraph 2 would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

- (1) Sub-paragraph (2) applies where the permitted price given by Paragraph (b) of paragraph 2 on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.
- (2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

### **Embedded Restrictions**

5. Alcohol shall not be sold or supplied except during permitted hours.

In this condition, permitted hours means:

- a. On weekdays, other than Christmas Day, 8 a.m. to 11 p.m.
  - b. On Sundays, other than Christmas Day, 10 a.m. to 10.30 p.m.
  - c. On Christmas Day, 12 noon to 3 p.m. and 7 p.m. to 10.30 p.m.
6. The above restrictions do not prohibit:
    - a. the ordering of alcohol to be consumed off the premises, or the despatch by the vendor of the alcohol so ordered;
    - b. the sale of alcohol to a trader or club for the purposes of the trade or club;
  7. Alcohol shall not be sold in an open container or be consumed off the licensed premises.

### **Annex 2 – Conditions consistent with the operating schedule**

#### **Additional details in respect of licensable activities authorised by this licence**

##### Sale by retail of alcohol

Non standard timings: Christmas Eve (if it falls on a Monday to Saturday Inclusive) 07:00 - 23:00.

#### **Conditions consistent with the operating schedule relating to the licensing objectives**

##### **The prevention of crime and disorder**

8. Full training for employees engaged in sale of intoxicating liquor with emphasis on legal and social responsibility
9. Ensure use of suitable till prompts within store checkout scanning system that identifies all alcoholic products to remind checkout personnel to check the age of the customer.
10. Notices located at check-outs advising customers of offences to purchase intoxicating liquor for individuals below the age of 18.
11. Notices located at the point of sale advising customers of our policies and their obligations.

12. Ensure the policy requiring the production of Proof of Age before sales of alcohol are made to any person suspected of being under the age of 18 years is fully implemented (Task 25).
13. All stock properly secured and supervised.
14. Only accredited proof of age schemes acceptable carrying a pass hologram/passport, driving licence
15. Suitable CCTV system in operation at the premises.
16. Only accredited proof of age schemes acceptable carrying a pass hologram/passport, driving licence

### **Public safety**

17. Ensure adequate and appropriate first aid equipment and materials are available
18. Ensure all means of escape are clear at all times in case of fire and that all equipment is maintained in good repair and working order.
19. Ensure that enough suitably trained first aiders are on duty at any given time and their respective duties are clearly defined.

### **The prevention of public nuisance**

20. Ensure effective and responsible management of the premises and appropriate instruction, training and supervision of those employed.
21. Have regard to the need to avoid any nuisance as a result of the Store's activities.
22. Ensure refuse containers from the premises are constructed, maintained and located so access to them by vermin and unauthorised persons is prevented and arrangements made for the regular lawful disposal of their contents.
23. Ensure refuse containers from public areas (car parks) immediately surrounding the premises are cleared at the end/start of each trading day and are lawfully disposed of their contents.
24. Ensure premises are properly supervised to act as a deterrent to would be anti social behaviour/drunkenness/would be under age purchasers.

### **Protection of children from harm**

25. Ensure effective and responsible management of the premises and appropriate instruction, training and supervision of those employed.
26. Ensure all persons whose job involves the sale of alcohol are properly trained and understand what to do to comply with Licensing Law particularly avoiding sale to persons under 18 years old.
27. Ensure the policy requiring the production of Proof of Age before sales of alcohol are made to any person suspected of being under the age of 18 years is fully implemented. (Task 25).
28. Ensure that all such training is logged on each individuals training card and counter signed.
29. Provide evidence of ongoing training, monitor and record on a regular basis the training received to include 'phase testing' every three months of all checkout personnel whose job involves the sale of alcohol to the public and where necessary retrain to ensure the enforcement of the Licensing Law is applied without exception at all times.
30. Ensure use of suitable till prompts within the store checkout scanning system that identifies all alcoholic products to remind checkout personnel to check the age of the customer. Ensure at

this stage if there are any doubts about the age of the customer, then the checkout operator knows he/she must refuse the sale.

31. Ensure that signage at the checkouts is in position at all times and clearly visible by the customer to act as a deterrent and remind them of the legal age at which alcohol can be purchased.
32. Ensure all relevant under age warning signs are on display around the wines and spirit department particularly in front of the fruit based designer drinks, alco pops, spirit mixers and cider, warning would be under age purchasers that proof of age may be asked for at the checkouts.
33. Ensure all checkout staff are aware of the company refusal log and when it should be used.
34. Acceptance of accredited 'Proof of Age' cards carrying a pass hologram, i.e. Passport or Driving Licence.

### **Annex 3 – Conditions attached after a hearing by the licensing authority**

None